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ABSTRACT

This compilation forms Part 3 of the guide according to the plan conceived by a working party of the Section of Archivists of International Organizations in 1974-1975. An information gathering questionnaire was sent to 246 organizations in two categories: intergovernmental organizations created before 1950 and non-governmental organizations with category A, B, or C relationships with Unesco and created before 1950. Responses were received from 64 organizations (26% of those polled); the entries are arranged alphabetically by title of the organization and most include: postal address, telephone number, year of founding, description of archives, access information, and research facilities. The amount of detail and clarity of description of each organization's archives varies considerably from entry to entry. The questionnaire (Appendix A) was designed to provide the opportunity for organizations with extensive and well-organized archives to give precise and detailed information, while enabling others to provide only a few basic facts if they preferred. A list of the 246 organizations to which the questionnaire was sent is appended. (THC)

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Guide to the Archives of International Organizations

Part III

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General Information Programme and UNISIST

United Nations Educational, Scientific and Cultural Organization

Paris, 1985

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GUIDE TO THE ARCHIVES OF INTERNATIONAL ORGANIZATIONS

PART III

Archives of other international inter-governmental organizations and non-governmental organizations

compiled by
A.W. Mabbs

General Information Programme and UNISIST

United Nations Educational,
Scientific and Cultural Organization

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INTRODUCTION

The Annuaire des Organisations (1980) lists some 10,000 inter-governmental and non-governmental organizations, of which less than one hundred are those within the United Nations system covered by Part I of the Guide to International Organizations. The criteria for inclusion in this preliminary stage of work on Part III of the Guide therefore presented obvious difficulties. It was decided, however, that at this initial stage a request for information should be sent to 246 organizations in the following two categories:

(i) Intergovernmental organizations created not later than 1950 which are listed in Part A of the Annuaire; and

(ii) Non-governmental organizations with category A, B, or C relationship with Unesco which were created not later than 1950, and which are listed in Part A of the Annuaire.

A list of the organizations in these two categories to which a questionnaire was sent in November 1982 appears as Annex B. It includes the most important international organizations created before 1951 as well as smaller bodies with a very wide range of interests and membership.

The questionnaire (Annex A) was designed to give those few organizations with extensive and well-organised archives the opportunity to give precise and detailed information, while enabling those perhaps less aware of the potential research value of the contents of their filing cabinets and shelves to provide a few basic facts. Sixty-four completed questionnaires (26% of those despatched) were returned. In addition some letters were received giving reasons for declining to give information. For example, archives are said to be 'strictly for internal use', 'not suitable for inclusion in the Guide' and 'of no value for research or information purposes'. These and similar replies display an attitude not unfamiliar to archivists, which may explain the failure of a number of other organizations to respond to the request for information; and it is to be hoped that the further development of Part III, and indeed of the Guide as a whole, will assist in overcoming objections of this kind and in promoting a greater awareness of the value of the archives of any international organization.

Six of the responding organizations have archives dating back to the last century. The earliest (from 1831) are those of the Central Commission for the Navigation of the Rhine. Others are those of the Central Office for Railway Transport (from 1892), the International Office of Weights and Measures (from 1875) and the Organization of American States (from 1890). Eighteen other organizations have archives which date back over 50 years. The amount of detail and the clarity of presentation of the description of the archives of these and other organizations varies considerably; but generally there is at least sufficient basic information to stimulate further enquiry by prospective researchers.

Only four organizations have an official described as an 'archivist' (the European Broadcasting Union, the International Federation of Phonogram and Videogram Producers, the League of Red Cross Societies, and the World Jewish Congress). The archives of five organizations are in the care of a librarian; and two more have an official designated as 'record officer' or 'documentation officer'. In most other cases the responsible official is the chief executive officer, most commonly known as the secretary-general. Eight organizations have transferred archives to the custody of national and other archival institutions or to university libraries.

Of the 64 organizations in this Guide eleven are not prepared to allow any access to their archives. Another denies access to 'files', while allowing researchers to see printed archives and other record material which is kept in the Library. Thirty-two organizations require application in writing for permission to have access; and in some cases it is clear that permission will be granted only exceptionally. The remainder appear to be willing to give unrestricted access, subject only in four cases to a clearly stated date restriction. One organization (the Inter-American Tropical Tuna Commission), which has a great deal of scientific data, largely in machine-readable form, identifies the problem of giving access to confidential data without identifying the source of the information.

The guide entries are arranged in alphabetical order of titles of organizations.

A.W. Mabbs

CENTRAL COMMISSION FOR THE NAVIGATION OF THE RHINE

Postal address: Palais du Rhin
Place de la Republique
F - 67000 Strasbourg
France

Tel. no.: 32 35 84

Year of foundation: 1816

Description of archives: No archives before 1831 have survived; and no details are available of those after that date.

Access: The archives are available for research, but an appointment for a visit should be made with the Secretary-General.

Research facilities: Monday to Friday 0830 to 1200 and 1430 to 1800. An index is available. Photocopying.

CENTRAL OFFICE FOR RAILWAY TRANSPORT

Postal address: Gryphenhubeliweg 30
CH - 3006 Bern
Switzerland

Tel. no.: 31 43 17 62

Year of foundation: 1892

Description of archives: Files, from 1892 (65 metres); printed archives (12 metres).

Access: Access is given in special cases on application to the Secretariat.

Research facilities: Some means of reference are available. Photocopying.

COLOMBO PLAN BUREAU

Postal address: 12 Melbourne Avenue
PO Box 596
Colombo 4
Sri Lanka

Tel. no.: 81754 or 81853 or 81813

Year of foundation: 1950

Description of archives: Annual reports, newsletters, etc. from 1950.

Access: Access is permitted to research scholars.

Research facilities: Monday to Friday 0800 to 1600. No lists or indexes, but information can be supplied by the Librarian. Photocopying.

COMMONWEALTH WAR GRAVES COMMISSION

Postal address: 2 Marlow Road
Maidenhead
Berks. SL6 4DX
England

Tel. no.: 0628 34221

Year of foundation: 1917

Description of archives: The archives (520 metres) include the following: grave registration reports, exhumation and concentration documents for the wars of 1914-18 and 1939-45; final verification forms and register entry forms for both World Wars; headstone schedules and panel lists; records of civilian war dead, 1939-45; records of the founding of the Commission and its meetings; master copies of all cemetery and memorial registers.

Access: The archives are not open for research; but enquiries for information may be made to the Chief Records Officer.

COUNCIL OF EUROPE

Postal address: BP 431 R6
F - 67006 Strasbourg
France

Tel. no.: (88) 61 49 61

Year of foundation: 1949

Description of archives: records of the Committee of Ministers, of the Parliamentary Assembly, and of the Secretariat-General, from 1949 (1200 metres).

Access: Archives of the Parliamentary Assembly Bureau and of Committees are available when 25 years old. Those of the Committee of Ministers and the Secretariat-General are available when 30 years old. In exceptional cases access to earlier papers may be obtained from the Committee of Ministers or (in the case of archives of the Parliamentary Assembly) from the President of the Assembly.

Research facilities: Monday to Friday 0900 to 1200 and 1445 to 1645. Catalogues and indexes are available. Photocopying.

EUROPEAN BROADCASTING UNION

Postal address: CP 193
CH - 1211
Geneva 20
Switzerland

Tel. no.: 98 77 66

Year of foundation: 1950

Description of archives: Files, papers and printed material (1500 metres) on administrative matters and technical and other aspects of the work and activities of the Union in radio and television. The archives include those of the former International Broadcasting Union from 1925.

Access: The archives are open only to bona fide research students sponsored preferably by a member broadcasting organisation.

Research facilities: Monday to Friday 0815 to 1730. Card indexes are available, as well as a detailed numerical classification of subjects.

EUROPEAN SOCIETY OF CULTURE

Postal address: San Marco 2515
I - 30124 Venice
Italy

Tel. no.: 041 30 210

Year of foundation: 1950

Description of archives: The archives, which date from 1948 (records of provisional committees which preceded the foundation of the Society), include files of correspondence with members, files of administrative and other papers, records of Congresses (including some sound recordings), publications and other printed material, and photographs (285 metres).

Access: Access to the archives will be granted on application to the International Secretariat 'insofar as a possible future publication to be undertaken by SEC itself is not to be prejudiced'.

Research facilities: Tuesday and Thursday 1500 to 1800. No photocopying facilities.

FRIENDS' WORLD COMMITTEE FOR CONSULTATION

Postal address: Drayton House
30 Gordon Street
London WC1H 0AX
England

Tel. no.: 01 388 0497

Year of foundation: 1937

Description of archives: Files of correspondence, minutes and journals (20 metres) from 1937. The archives are the responsibility of the Library at Friends' House, Euston Road, London NW1 2BJ.

Access: No access is permitted.

INTER-AMERICAN PRESS ASSOCIATION

Postal address: 2911 NW 39th Street
Miami
Florida 33142
USA

Tel. no.: 305 634 2465

Year of foundation: 1942

Description of archives: Minutes of meetings and publications (2 metres).

Access: Public access is permitted.

Research facilities: Weekdays from 1000 to 1700. Photocopying.

INTER-AMERICAN TROPICAL TUNA COMMISSION

Postal address: c/o Scripps Institute of Oceanography
La Jolla
California 92093
USA

Tel. no.: 619 453 2820

Year of foundation: 1950

Description of archives: Archives of the Commission comprise administrative papers from the date of its foundation as well as scientific data, much of it in machine-readable form, which dates back to 1931. The archives include the following:

Administrative files, from 1959 (11 metres); financial records, from 1959 (9.5 metres); records of the Director and Assistant Director, from 1950, dealing with administrative, financial and scientific matters (12 metres and about 520 metres of motion picture film and 200 colour slides); 'Catch and Effort', from 1931, being fishing trip records of individual vessels, records of fish processors, etc. (39 metres of files, 30 metres of computer cards and 100 magnetic tapes); General biology, from 1951, being records of fish migration, size of catch, reproduction, genetics, etc. (40 metres of files, 39 metres of computer cards and 13 magnetic tapes); tuna-dolphin investigation, from 1974, being records of individual fishing operations on schools of tuna associating with dolphins, biology of dolphins, etc. (23 metres of files, 4 magnetic tapes, 250 metres of motion picture film and 1400 slides); environmental records, from 1959, being data on biological, physical and chemical oceanography, meteorological data related to tuna fishery and tuna biology (1.5 m of files, 21 m of computer cards, 2 tapes).

Access: The archives of the Commission are available for research; but some scientific data which has been obtained in confidence can be made available only after manipulation of data to conceal identities. Such processing is undertaken only with the approval of the Director of Investigations; and the cost must be borne by the researcher.

Research facilities: Monday to Friday 0800 to 1600.

INTERNATIONAL ALLIANCE OF WOMEN

Postal address: 128 Buckingham Palace Road
London SW1 9SH
England

Tel. no.: 01 730 5748

Year of foundation: 1907

Description of archives: Triennial Congress Reports, from 1907; reports of seminars, workshops, etc; copies of International Women's News. Some of the archives (not detailed) are kept in the Fawcett Library, City of London Polytechnic, Old Castle Street, London E1.

Access: Access is permitted, but it is necessary to arrange a visit with the Vice-President in charge of the London Office.

Research facilities: Lists are available. Photocopying.

INTERNATIONAL ASSOCIATION FOR THE EXCHANGE OF STUDENTS FOR TECHNICAL EXPERIENCE

Postal address: PO Box 3414
Kolonaki Post Office
Athens
Greece

Tel. no.: 7246 089

Year of foundation: 1948

Description of archives: Correspondence; circulars; bulletins; annual reports; minutes of meetings of the Advisory Committee; and Conference papers, from 1967 only (5 metres).

Access: Access is not permitted.

INTERNATIONAL ASSOCIATION OF AGRICULTURAL ECONOMISTS

Postal address: Dartington House
Little Clarendon Street
Oxford OX1 2HP
England

Tel. no.: 0865 52921

Year of foundation: 1929

Description of archives: Records of Conferences; correspondence and papers; photographs, from 1929 (5 metres).

Access: Access may be given on application to the Editor of the Association.

Research facilities: Photocopying.

INTERNATIONAL ASSOCIATION OF DEMOCRATIC LAWYERS

Postal address: 49 Avenue Jupiter
1190 Brussels
Belgium

Tel. no.: 345 14 71

Year of foundation: 1946

Description of archives: Correspondence and papers (15 metres); and printed material (25 metres).

Access: Not permitted.

INTERNATIONAL ASSOCIATION OF UNIVERSITY PROFESSORS AND LECTURERS

Postal address: 18 rue du Docteur Roux
75015 Paris
France

Tel. no.: 783 3165

Year of foundation: 1942

Description of archives: Few archives before 1969 have survived. From 1969 there are minutes of meetings and miscellaneous publications.
Access: Permission to consult the archives may be obtained from the Secretary-General.

Research facilities: Photocopying.

INTERNATIONAL ASTRONAUTICAL FEDERATION

Postal address: 250 rue Saint-Jacques
75005 Paris
France

Tel. no.: 633 78 42

Year of foundation: 1950

Description of archives: Annual Proceedings, from 1950.

Access: Access is permitted.

Research facilities: Monday to Friday 0900 to 1200 and 1400 to 1700. No photocopying facilities available.

INTERNATIONAL CATHOLIC CHILD BUREAU

Postal address: 65 rue de Lausanne
1202 Geneva
Switzerland

Tel. no.: 31 32 48

Year of foundation: 1948

Description of archives: Reports of meetings and other records, from 1948; correspondence, from 1948 only. (20 metres). The archives are kept at 31 rue de Fleurus, 75296 Paris, Cedex 06.

Access: Access is permitted.

Research facilities: Monday to Friday 0900 to 1700. Lists are available. Photocopying.

INTERNATIONAL CATHOLIC ORGANISATION FOR CINEMA AND AUDIO-VISUAL

Postal address: Rue de l'Orme 8
1040 Brussels
Belgium

Tel. no.: 734 81 50

Year of foundation: 1928
Description of archives: No archives earlier than 1933 have survived. Files from 1933 (6 metres) and printed material (2 metres) are in the Brussels office. Some audio-visual material is in Rome (OCIC Missionary Service, Piazza San Calisto 16, I - 00120 Vatican City, Italy; tel. 698 7255).

Access: The archives are available for research.

Research facilities: Monday to Friday 1000 to 1200 and 1400 to 1700. Photocopying.

INTERNATIONAL CHESS FEDERATION

Postal address: Passeerdersgracht 32
1016 XH Amsterdam
Netherlands

Tel. no.: 020 25 7680

Year of foundation: 1924

Description of archives: Proceedings of Congresses, and annexes, only from 1927.

Access: Access is permitted, but only by appointment.

Research facilities: Photocopying.

INTERNATIONAL COMMISSION ON CIVIL STATUS

Postal address: Faculte de Droit et de Sciences Politiques
Place Athenee
67084 Strasbourg
France

Tel. no.: 88 61 18 18

Year of foundation: 1949

Description of archives: Printed archives (5 metres), from 1948; minutes of meetings; documentation of relevant legislation in member countries; agreements, etc.

Access: The archives are open for research.

Research facilities: Monday to Friday, morning only. Photocopying.

INTERNATIONAL CONFEDERATION ON FREE TRADE UNIONS

Postal address: Rue Montagne aux Herbes Potageres 37-41
1000 Brussels
Belgium

Tel. no.: 217 80 85

Year of foundation: 1949
Description of archives: Files of correspondence (140 metres) and printed archives (150 metres).

Access: The archives are not made available for research.

INTERNATIONAL COUNCIL FOR THE EXPLORATION OF THE SEA

Postal address: Palaegade 2-4
DK - 1261 Copenhagen K
Denmark

Tel. no.: 15 42 25

Year of foundation: 1902

Description of archives: (1) Correspondence, from 1902; (2) papers of Council meetings, from 1945 but complete only from 1964; (3) papers of meetings of other organisations, from 1902 but more complete from 1950; (4) press cuttings and photographs; (5) data for physical and chemical oceanography, from 1902, now mostly available in machine-readable form; (6) data for fisheries statistics, from 1902, and for more recent years in machine-readable form; (7) records of research activities related to marine pollution, from 1970. There are also some records of meetings held in 1899 and 1901, in preparation for the establishment of the Council.

Access: Enquiries about (1) to (3) should be addressed to the General Secretary; for (4) to the Librarian; for (5) to the Hydrographer; for (6) to the Statistician; and for (7) to the Environment Officer. For data provided from (5) and (6) costs may have to be borne by the applicant. There is restricted access to unpublished data from (6) and (7).

INTERNATIONAL COUNCIL OF WOMEN

Postal address: 13 rue Caumartin
75009 Paris
France

Tel. no.: 742 19 40

Year of foundation: 1888

Description of archives: Correspondence and published material (50 metres), from 1888.

Access: The archives are not available for research.

INTERNATIONAL CUSTOMS TARIFFS BUREAU

Postal address: rue de l'Association
B-1000 Brussels
Belgium

Tel. no.: 513 62 40

Year of foundation: 1890

Description of archives: Archives, not described, 'concerning each member state', from 1888.

Access: Access is not permitted.

INTERNATIONAL FEDERATION FOR HOUSING AND PLANNING

Postal address: 43 Wassenaarseweg
2596 CG The Hague
Netherlands

Tel. no.: 070 24 45 57

Year of foundation: 1913

Description of archives: Minutes of Bureau and Council meetings; records of membership.

Access: Apply to the Secretary-General for information.

INTERNATIONAL FEDERATION OF LIBRARY ASSOCIATIONS

Postal address: PO Box 95312
2509 CH The Hague
Netherlands

Tel. no.: 170 884

Year of foundation: 1927

Description of archives: Archives (70 metres), not described, including Conference papers.

Access: Access is permitted.

Research facilities: Monday to Friday, normal office hours. Photocopying.

INTERNATIONAL FEDERATION OF MUSICIANS

Postal address: Hofackerstrasse 7
CH - 8032 Zurich
Switzerland

Tel. no.: 01 55 66 11

Year of foundation: 1948

Description of archives: Files (8.5 metres) and printed material (3 metres), from 1948, dealing with organisations for performing musicians, rights of performance, employment conditions, occupational diseases, and social conditions for performing musicians.

Access: Application should be made for permission to consult the archives.

Research facilities: An index is available. Photocopying.

INTERNATIONAL FEDERATION OF PHONOGRAM AND VIDEOGRAM PRODUCERS

Postal address:

Tel. no.:

Year of foundation: 1933

Description of archives: Files and printed archives (200 metres) on the following subjects: relations with members; national groups and affiliated organisations; promotion of producers' rights through national action or legislation, and through international conventions on copyright; relations with inter-governmental and non-governmental organisations; performing rights; relations with BIEM and other performing rights societies; administration of performance rights, collecting societies and broadcasting and public performance contracts; anti-piracy.

Access: Requests for permission to consult the archives should be made to the Director-General.

Research facilities: An index of subjects and authors is available. Photocopying.

INTERNATIONAL HYDROGRAPHIC ORGANISATION

Postal address: BP 345 MC
98000 Monaco
Principality of Monaco

Tel. no.: 50 65 87

Year of foundation: 1921

Description of archives: Printed material (18 metres), from 1923, comprising the IH Review (from 1923), the IH Bulletin (from 1928), and Special Publications (from 1923). In addition there are about 18000 nautical charts (being only those which are up to date, being replaced when new editions are available).

Access: Applications for access should be made to the Editor.

Research facilities: Monday to Friday 0900 to 1200 and 1400 to 1630. Lists of publications and indexes are available. Photocopying.

INTERNATIONAL INSTITUTE OF ADMINISTRATIVE SCIENCES

Postal address: Rue de la Charite 25
B - 1040 Brussels
Belgium

Tel. no.: 218 42 45

Year of foundation: 1930

Description of archives: Archives before 1945 were lost during World War II, with the exception of some printed material from 1920 (formerly belonging to the precedent body, the International Commission for Administrative Sciences Congresses, which was founded in 1910). There are working files and other papers, from 1945; photographs, from 1947; and sound recordings, from 1964.

Access: The archives are not normally open for research but the Director-General may allow access in specific cases.

INTERNATIONAL INSTITUTE OF REFRIGERATION

Postal address: 177 Boulevard Malesherbes
75017 Paris
France

Tel. no.: 227 32 35

Year of foundation: 1908

Description of archives: 'Books, papers, reports, proceedings of congresses, etc.', from 1908.

Access: The archives are open for research.

Research facilities: Monday to Friday 1000 to 1700. Indexes. Photocopying.

INTERNATIONAL OFFICE OF VINE AND WINE

Postal address: 11 rue Roquepine
75008 Paris
France

Tel. no.: 265 04 16

Year of foundation: 1924

Description of archives: No details are available of archives which date from 1924.

Access: Access is permitted.

Research facilities: Lists are available. Photocopying.

INTERNATIONAL OFFICE OF WEIGHTS AND MEASURES

Postal address: Pavillon de Breteuil
F-92310 Sevres
France

Tel. no.: 534 00 51

Year of foundation: 1875

Description of archives: Files, from 1875; minutes of the International Committee of Weights and Measures, from 1875; Proceedings of General Conferences, from 1889; various publications.

Access: Apply to the Director.

INTERNATIONAL PEN

Postal address: 38 King Street
London WC2E 8JT
England

Tel. no.: 01 379 7939

Year of foundation: 1921

Description of archives: Files of correspondence with members and Pen secretaries; files for special activities and projects; financial records; records of annual conferences; published reports, etc. The archives from 1921 to 1952 are in the Humanities Research Center, University of Texas, Box 7219, Austin, Texas 78712; from 1953 the archives are kept in the London office.

Access: The archives up to 1952 in the University of Texas are available for research. The later archives kept in London are not available.

INTERNATIONAL RUBBER STUDY GROUP

Postal address: Brettenham House
5-6 Lancaster Place
London WC2E 7ET
England

Tel. no.: 01 836 6811

Year of foundation: 1944

Description of archives: Records and minutes of the International Rubber Regulation Committee, 1934-1944; minutes of group and Committee meetings, from 1944; records of proceedings of annual assemblies, and statistical data, from 1944. (10-12 metres).

Access: Permission to consult the archives may be obtained on written application to the Secretary-General.

Research facilities: No means of reference are available. Photocopying.

INTERNATIONAL SOCIETY OF PHONETIC SCIENCES

Postal address: 50-ASB, IASCP University of Florida
Gainesville
Florida 32611
USA

Tel. no.: 904 392 2046

Year of foundation: 1936

Description of archives: No archives earlier than about 1949 have survived. From that date there are files of correspondence, financial statements and publications (4.5 metres).

Access: Access is permitted on written application to the Secretary-General.

Research facilities: Monday to Friday 0800 to 1700. No indexes or other means of reference. Photocopying.

INTERNATIONAL SOCIETY OF SOIL SCIENCE

Postal address: c/o International Soil Museum
PO Box 353
9 Duivendaal
6700 AJ Wageningen
Netherlands

Tel. no.: 08370 19063

Year of foundation: 1924

Description of archives: No archives earlier than 1947 have survived. From 1947 there are working files (not complete until after 1977), proceedings of international conferences, and Bulletins. (20 metres).

Access: Permission to consult the archives must be obtained from the Secretary-General.

Research facilities: Monday to Friday 0900 to 1700. Photocopying.

INTERNATIONAL SOCIOLOGICAL ASSOCIATION

Postal address: Oude Hoogstraat 24
1012 CE Amsterdam
Netherlands

Tel. no.: 20 525 3584

Year of foundation: 1949

Description of archives: Correspondence, publications, minutes of meetings and reports, from 1949.

Access: At present there is no access to the archives, but enquiries can be made to the Secretariat.

INTERNATIONAL TEA COMMITTEE

Postal address: Sir John Lyon House
5 High Timber Street
London EC4V 3NH
England

Tel. no.: 01 248 4672

Year of foundation: 1933

Description of archives: Copies of the Annual Bulletin of Statistics (originally monthly, later annually) first issued in 1936 in a separate form from the International Agreement Books. Also Monthly Statistical Summaries, from 1946.

Access: Access is permitted in special circumstances on payment of a fee. No access is allowed to the files of the Committee.

Research facilities: Only by appointment. Photocopying.

INTERNATIONAL THEATRE INSTITUTE

Postal address: Unesco House
1 rue Miollis
75732 Paris Cedex 15
France

Tel. no.: 577 16 10 (ext. 4900)

Year of foundation: 1948

Description of archives: Minutes of the Executive Committee; Congress reports; reports of seminars etc.; correspondence; publications, from 1948 (10 metres).

Access: The archives may be consulted by special appointment only.

INTERNATIONAL UNION OF ARCHITECTS

Postal address: 51 rue Raynouard
75015 Paris
France

Tel. no.: 524 36 88

Year of foundation: 1948

Description of archives: Correspondence, from 1948.

Access: Access is not permitted.

INTERNATIONAL UNION OF STUDENTS

Postal address: 17 November Street
110 01 Prague 01
Czechoslovakia

Tel. no.: 231 28 12

Year of foundation: 1946

Description of archives: no details given of archives from 1946.

Access: Some of the archives (unspecified) are available for research. Further information can be obtained from the Press and Information Department.

Research facilities: Monday to Friday 0830 to 1700. Lists of records and publications; computerised retrieval. Photocopying.

INTERNATIONAL WHALING COMMISSION

Postal address: The Red House
Station Road
Histon
Cambridge CB4 4NP
England

Tel. no.: 022 023 3971

Year of foundation: 1946

Description of archives: Files of correspondence and other working papers (15 metres), from 1946. In addition, there are bound volumes containing Annual Reports, from 1950, and special reports on scientific and technical subjects; and also records of annual and special meetings of the Commission, from 1945.

Access: The archives are available for research in the Public Record Office, Kew, Surrey, England.

Research facilities: Monday to Friday 0930 to 1700. Lists. Photocopying.

INTERNATIONAL WOOL STUDY GROUP

Postal address: Department of Industry
Millbank Tower
London SW1P 4QY
England

Tel. no.: 01 215 4185

Year of foundation: 1947

Description of archives: Files of correspondence and papers, from 1947.

Access: Papers which are more than 30 years old can be seen in the Public Record Office, Kew, Surrey, England.

Research facilities: Monday to Friday 0930 to 1700. Photocopying.

JAYCEES INTERNATIONAL

Postal address: PO Box 140577
Coral Gables
Florida 33114
USA

Tel. no.: 305 446 7608

Year of foundation: 1944

Description of archives: Correspondence, photographs and 'reference material', from 1944.

Access: Access is permitted.

Research facilities: An index is available. Photocopying.

LEAGUE OF RED CROSS SOCIETIES

Postal address: PO Box 276
CH - 1211 Geneva 19
Switzerland

Tel. no.: 34 55 80

Year of foundation: 1919

Description of archives: Some archival material for the early years of the Society are in the Hoover Institute on War, Revolution and Peace, Stanford University, California, USA. Other research material is in the Library (560 metres). The latter includes material on the following: meetings of Boards of Governors; meetings of the Executive Committee; seminars and institutes; international conferences; annual reports; general information on national member societies of the League; and documents generally related to the work of the League. There is also a Film Library (750 films) and an Audio-Visual Centre (40,000 photographs and 20,000 slides).

Access: No access is permitted to the files (from 1939-1967) which are kept in the Central Archives, or those from 1967 which are kept by the various Sections. Other material is available for research.

Research facilities: The Library is open Monday to Friday 0900 to 1700. Catalogues and lists are available. Photocopying.

NORTHWEST ATLANTIC FISHERIES ORGANISATION

Postal address: PO Box 638
Dartmouth
Nova Scotia B2Y 3Y9
Canada

Tel. no.: 902 469 9105

Year of foundation: 1949

Description of archives: Files and printed material, from 1951.

Access: Access is given, with the consent of the Executive Secretary, to citizens of member countries and to international fisheries institutions. In other cases permission must be sought from the General Council.

Research facilities: Monday to Friday 0900 to 1530. Photocopying.

ORGANISATION OF AMERICAN STATES

Postal address: 17th Street and Constitution Avenue
NW Washington
DC 20006
USA

Tel. no.: 202 789 6040

Year of foundation: 1889

Description of archives: The archives of the General Secretariat of OAS are maintained by the Columbus Memorial Library, a division of the Department of Publications. The archives comprise files, from 1890 (4800 metres) and printed archives (1200 metres) relating to all aspects of the work and activities of the Organisation.

Access: Permission to consult the archives should be sought in writing from the Director of the Columbus Memorial Library, stating specific topics for research.

Research facilities: Monday to Friday 0900-1430. Classification of files and an index of primary subjects are given in the Records Management Handbook (4th edition, 1979). Photocopying.

PAN-AMERICAN INSTITUTE OF GEOGRAPHY AND HISTORY

Postal address: Ex - Arzobispado 29
Mexico 18 DF
Mexico

Tel. no.: 515 19 10

Year of foundation: 1928

Description of archives: The Institute has reported that it does not have 'archival material concerning our own organisation'. However, microfilm copies of material in National Archives, and in certain university collections, in Peru, Paraguay, Panama, Honduras, Barbados, El Salvador and the Dominican Republic are deposited with the Institute. These copies were obtained in collaboration with Unesco.

Research facilities: Indexes are available, and copies of the film may be purchased.

PERMANENT COURT OF ARBITRATION

Postal address: Peace Palace
Carnegieplein 2
2517 KJ The Hague
Netherlands

Tel. no.: 46 96 80

Year of foundation: 1900

Description of archives: Archives, from 1900 (100 metres) comprise files of correspondence etc; records of arbitral cases, commissions of enquiry and conciliation commissions; annual reports of the Administrative Council; 'Traites Generaux d'Arbitrage' 1st to 6th series; and 'Analyses des Sentences', to 1934.

Access: Permission to consult archives must be sought in writing from the Secretary-General of the Court, stating the reason for wishing to have access.

Research facilities: By appointment only. Researchers will be assisted by staff of the International Bureau. Photocopying.

TRADE UNIONS INTERNATIONAL OF AGRICULTURAL, FORESTRY AND PLANTATION WORKERS

Postal address: Opletalova 57
115 70 Prague 1
Czechoslovakia

Tel. no.: 22 19 38

Year of foundation: 1949

Description of archives: Files and working papers (10 metres); printed material (30 metres), from 1949.

Access: Application should be made to the Secretary-General for permission to consult the archives.

Research facilities: Monday to Friday 0800 to 1600. Indexes etc. are available. Photocopying.

UNITED BIBLE SOCIETIES

Postal address: P0 Box 810340
7000 Stuttgart 80
Federal Republic of Germany

Tel. no.: 0711/720 03 58

Year of foundation: 1946

Description of archives: (1) General Secretary's archives, mostly after 1972, are in the Stuttgart office; (2) documents illustrating the history and development of the organisation and scripture archives are with the Librarian, British and Foreign Bible Society, 146 Queen Victoria Street, London EC4V 4BX; (3) scripture archives are also with the American Bible Society, 1865 Broadway, New York 10023, USA.

Access: Access may be permitted on written application.

Research facilities: 'Normal working hours'. Card catalogues are available in London and New York.

UNIVERSAL ESPERANTO ASSOCIATION

Postal address: Nieuwe Binnenweg 176
3015 BJ Rotterdam
Netherlands

Tel. no.: 36 15 39

Year of foundation: 1908.

Description of archives: Files from 1908 (75 metres); printed material (150 metres); sound recordings (600 tapes). The latter are administered by Mr. Rudiger Eichholz, R.R.1, Bailieboro, Ontario, Canada KOL 1B0.

Access: Written application should be made for permission to consult the archives.

Research facilities: Monday to Friday 0900 to 1730. The archives are 'partly catalogued and indexed'. Photocopying.

WAR RESISTERS INTERNATIONAL

Postal address: 55 Dawes Street
London SE17 1EL
England

Tel. no.: -

Year of foundation: 1921

Description of archives: 'Documents, minutes, publications, correspondence etc. of own and related organisations.

Access: The archives are not available for research.

WOMEN'S INTERNATIONAL LEAGUE FOR PEACE AND FREEDOM

Postal address: 1 rue de Varembe
CH - 1211 Geneva 20
Switzerland

Tel. no.: 33 61 75

Year of foundation: 1915

Description of archives: Correspondence, reports of meetings, policy statements and resolutions, from 1915.

Access: Application for access and request for information should be made to the Curator of the Western Historical Library, University of Colorado, Boulder, Colorado, USA, where the archives are kept.

WORLD ASSEMBLY OF YOUTH

Postal address: L. Christinasvej 23
DK - 4930 Maribo
Denmark

Tel. no.: 03 88 06 64

Year of foundation: 1950

Description of archives: Files etc. from 1969 only.

Access: Permission to consult archives must be obtained by writing to the Programme Director.

Research facilities: 'Non-winter times' only. No photocopying facilities available.

WORLD ASSOCIATION OF GIRL GUIDES AND GIRL SCOUTS

Postal address: The World Bureau
132 Ebury Street
London SW1W 9QQ
England

Tel. no.: 01 730 6226

Year of foundation: 1928

Description of archives: Files of correspondence, from 1928; 'Guard Book' containing copies of individual documents filed in numerical order; minutes of committee meetings; World Association publications.

Access: Written application for access should be made to the Director of the World Bureau, stating details of the subject of research.

Research facilities: Monday to Friday 0830 to 1800. Alphabetic card index to files of correspondence. There are also other means of reference to the 'Guard Books' and to minutes of committees. Photocopying.

WORLD EDUCATION FELLOWSHIP

Postal address: 33 Kinnaird Avenue
London W4 3SH
England

Tel. no.: 01 994 7258

Year of foundation: 1921

Description of archives: Few archives exist before 1936. They include headquarters papers, from 1929; section papers, from 1920; records of international conferences, from 1921; research papers, from 1942; publications. The archives are in the Library, Institute of Education, University of London, 20 Bedford Way, London WC1H 0AL.

Access: Permission to consult the archives should be obtained from the Librarian of the Institute of Education, who will give information about research facilities. Special permission must be obtained from the General Secretary for access to headquarters and section papers less than 30 years old.

WORLD FEDERALIST MOVEMENT

Postal address: Leliegracht 21
NL - 1016 GR Amsterdam
Netherlands

Tel. no.: 20 22 75 02

Year of foundation: 1946

Description of archives: No information was made available about the archives, which date from 1946. Information can be obtained from the custodian of the archives - Dr. Finn Laursen, Department of Public Finance and Policy, Odense University, Casmpusvej 55, DK 5230 Odense M, Denmark.

Access: The Executive Committee will consider written applications for access.

WORLD FEDERATION FOR MENTAL HEALTH

Postal address: 107 - 2352 Health Services Mall
University of British Columbia
Vancouver
British Columbia
Canada V6T 1W5

Tel. no.: 604 228 2332

Year of foundation: 1948

Description of archives: Files; Minutes of Board and Annual meetings.

Access: Access is permitted by appointment.

Research facilities: Lists are available. No photocopying facilities.

WORLD FEDERATION OF TEACHERS' UNIONS

Postal address: Wilhelm-Wolff Str. 21
GDR - 110 Berlin
German Democratic Republic

Tel. no.: 48 00 591

Year of foundation: 1946

Description of archives: Most of the archives of the Federation were lost in 1952 and 1954; and only from about 1959 are the archives fairly complete. No details could be provided of the 200 metres of files and other material.

Access: Written application should be made for permission to use the archives, giving details of proposed research.

Research facilities: Monday to Friday 0800 to 1600. Photocopying.

WORLD JEWISH CONGRESS

Postal address: Institute of Jewish Affairs
11 Hertford Street
London W1Y 7DX
England

Tel. no.: 01 491 3517

Year of foundation: 1936

Description of archives: Files etc. (100 metres) and printed material (30 metres) relating to activities of the Congress; Jews in the Soviet Union and Eastern Europe; Anti-Semitism, Nazi and Neo-Nazi activities; Christian-Jewish relations; newsletters etc. Some of this material is in the WJC offices in New York and Geneva.

Access: Access in permitted only to post-graduate researchers.

Research facilities: In London research facilities are available Tuesday, Wednesday and Thursday 1430 to 1630. In New York and Geneva a special appointment is necessary. Lists and indexes are available. Photocopying.

WORLD MOVEMENT OF MOTHERS

Postal address: 56 rue de Passy
75016 Paris
France

Tel. no.: 288 52 84

Year of foundation: 1947

Description of archives: Files; publications; proceedings of Congresses, from 1947.

Access: Application should be made in writing to the Secretariat for permission to consult the archives, stating the nature of the research.

Research facilities: Tuesday and Friday 1430 to 1730. No photocopying facilities.

ZONTA INTERNATIONAL

Postal address: 35 East Wacker Drive
Chicago
Illinois 60601
USA

Tel. no.: 346 1445

Year of foundation: 1919

Description of archives: Proceedings of Conventions, from 1920; Magazine, from 1919; slide presentations, from 1960.

Access: Access to the archives is not permitted.

ANNEX A

GUIDE TO THE ARCHIVES OF INTERNATIONAL ORGANISATIONS - PART III

QUESTIONNAIRE

In the following questions "archives" are considered as those files and other records which are considered to have archival value and are therefore designated for permanent preservation for informational and research purposes. "Archives" include not only working files and other papers which are to be preserved, but also maps and plans, printed archival material, films, photographs, sound-recordings, and machine-readable records which have archival value.

TITLE AND ADDRESS OF ORGANISATION

1) Title
2) Mailing address
3) Telephone number

ORGANISATIONAL RESPONSIBILITY FOR THE ARCHIVES

4) Title of the officer or the administrative unit which is responsible for the archives. (If any part of the archives, such as any printed archives, are the responsibility of a different person or administrative unit, please give details)
5) If the archives are kept at an address different from the mailing address given above, please give that address

DESCRIPTION OF THE ARCHIVES

6) In which year was the organisation founded?
7) Do archives exist from that year?
8) If not, what is the date of the earliest archival material which has been kept?
9) Please describe (on a separate sheet of paper if necessary) the main groups or series of archives, giving covering dates for each

QUANTITY OF ARCHIVES

10) What is the quantity of archives (expressed in linear metres of occupied shelving)?
   - files and other conventional kinds of records
   - printed archives
   - audio-visual archives
   - other archives

11) What is the approximate annual rate of growth of records which will be kept permanently?

ACCESS TO THE ARCHIVES

12) Are the archives open for research?

13) If yes, please give as fully as possible the conditions on which access is permitted

14) When access is allowed
   (i) on which days of the week and between which times of the day are research facilities made available?
   (ii) are photocopying facilities available for research workers?
   (iii) what finding aids (lists, indexes, etc.) are available to assist retrieval of information?

ADDITIONAL INFORMATION

Please give below (or by sending any available pamphlets etc.) any additional information about your organisation and its archives which would assist in compiling this guide.

ANNEX B

LIST OF INTER-GOVERNMENTAL AND NON-GOVERNMENTAL INTERNATIONAL ORGANISATIONS TO WHICH THE REQUEST FOR INFORMATION WAS ADDRESSED

(Organisations which supplied information are marked with an asterisk*)

African Postal and Telecommunications Union
Agudath Israel World Organisation
American Association of Port Authorities
Associated Country Women of the World
Association of Commonwealth Universities
Bank for International Settlements
Bureau of the African Postal and Telecommunications Union
Catholic International Association for Radio and Television
Catholic International Union for Social Service
* Central Commission for the Navigation of the Rhine
* Central Office for Railway Transport
Christian Movement for Peace
* Colombo Plan for Cooperative Economic and Social Development
Commonwealth Advisory Aeronautical Research Council
Commonwealth Agricultural Bureau
Commonwealth Committee on Mineral Resources and Geology
Commonwealth Press Union
Commonwealth Science Council
* Commonwealth War Graves Commission
Confederation of Central American Universities
Consultative Council of Jewish Organisations
Coordinating Committee for International Voluntary Service
Council for International Organisations of Medical Science
* Council of Europe
Danube Commission
Econometric Society
* European Broadcasting Union
European Confederation of Agriculture
* European Society of Culture
Experiment in International Living
Federation of International Youth Travel Organisations
* Friends World Committee for Consultation
Ibero-American Bureau of Education
Indo-Pacific Fisheries Council
Institute of Nutrition of Central America and Panama
Inter-American Association of Broadcasters
Inter-American Children's Institute
Inter-American Commission of Women
Inter-American Conference on Social Security
Inter-American Defence Board
Inter-American Indian Institute
Inter-American Institute of Agricultural Sciences of the Organisation of American States
* Inter-American Press Association
Inter-American Travel Congress
* Inter-American Tropical Tuna Commission
Inter-Parliamentary Union
International Abolitionist Federation

International African Institute
* International Alliance of Women
International Association for Religious Freedom
* International Association for the Exchange of Students for Technical Experience
* International Association of Agricultural Economists
International Association of Art Critics
* International Association of Democratic Lawyers
International Association of Legal Science
International Association of Lions Clubs
International Association of Logopedics and Phoniatrics
International Association of Lyceum Clubs
International Association of Schools of Social Work
International Association of Students in Economics and Management
International Association of Universities
* International Association of University Professors and Lecturers
International Association of Youth Magistrates
* International Astronautical Federation
International Castles Institute
* International Catholic Child Bureau
* International Catholic Organisation for Cinema and Audio-Visual
International Catholic Union of the Press
* International Chess Federation
International Children's Centre
International Christian Union of Business Executives
International Civil Defence Organisation
International Commission for Agriculture and Food Industries
International Commission for the Scientific Exploration of the Mediterranean
International Commission of Agricultural Engineering
* International Commission on Civil Status
International Committee for Social Science Information and Documentation
International Committee on Military Medicine and Pharmacy
* International Confederation of Free Trade Unions
International Cooperative Alliance
International Cotton Advisory Committee
International Council for Philosophy and Humanistic Studies
* International Council for the Exploration of the Sea
International Council of Jewish Women
International Council of Museums
International Council of Nurses
International Council of Scientific Unions
* International Council of Women
International Council on Agricultural Engineering
International Council on Archives
International Council on Correspondence Education
International Council on Social Welfare
International Criminal Police Organisation
* International Customs Tariffs Bureau
International Diplomatic Academy
International Economic Association
International Exhibition Bureau
International Falcon Movement
International Federation for Documentation
* International Federation for Housing and Planning
International Federation for Human Rights

International Federation of Business and Professional Women
International Federation of Children's Communities
International Federation of Film Archives
International Federation of Home Economics
International Federation of Journalists
International Federation of Landscape Architects
* International Federation of Library Associations
* International Federation of Musicians
International Federation of Newspaper Publishers
International Federation of Organisations of School Correspondence and Exchanges
International Federation of Popular Travel Organisations
* International Federation of Producers of Phonograms and Videograms
International Federation of Senior Police Officers
International Federation of Social Workers
International Federation of University Women
International Federation of Women in the Legal Profession
International Federation of Women's Lawyers
International Federation of Workers' Educational Associations
International Federation of the Periodical Press
International Friendship League
* International Hydrographic Organisation
International Institute for the Unification of Private Law
* International Institute of Administrative Sciences
International Institute of Differing Civilizations
International Institute of Public Finance
* International Institute of Refrigeration
International Law Association
International League for Child and Adult Education
International League for Human Rights
International League of Esperantist Teachers
International Literary and Artistic Association
International Music Council
* International Office of Vine and Wine
* International Office of Weights and Measures
International Organisation for Standardisation
International Organisation of Journalists
International Patent Institute
* International PEN
International Planned Parenthood Federation
International Political Association
International Poplar Commission
International Publishers' Association
International Radio and Television Organisation
International Radio-Television University
International Relief Union
International Rice Commission
* International Rubber Study Group
International Scientific Film Association
International Sericulture Commission
International Society for Criminology
International Society for Photogrammetry
* International Society of Phonetic Science
* International Society of Soil Science
* International Sociological Association
International Statistical Institute

* International Tea Committee
* International Theatre Institute
International Union for Child Welfare
International Union for Conservation of Nature and Natural Resources
International Union for the Liberty of Education
International Union for the Protection of Industrial Property
International Union for the Publication of Customs Tariffs
International Union for the Scientific Study of Population
International Union of Anthropological and Ethnological Sciences
* International Union of Architects
International Union of Family Organisations
International Union of Forestry Research Organisations
International Union of Latin Notaries
International Union of Leather Technologists and Chemists Societies
International Union of Local Authorities
International Union of Socialist Youth
* International Union of Students
International University Sports Federation
International Waterfowl Research Bureau
* International Whaling Commission
International Wheat Council
* International Wool Study Group
International Young Catholic Students
International Young Christian Workers
International Youth and Student Movement for the United Nations
International Youth Hostel Federation
* Jaycees International
League of Arab States
* League of Red Cross Societies
Liaison Committee of Women's International Organisations
Liberal International - World Liberal Union
Nordic Postal Union
North Atlantic Treaty Organisation
* Northwest Atlantic Fisheries Organisation
* Organisation of American States
Pacific Science Association
Panamerican Health Organisation
Panamerican Highway Congresses
* Panamerican Institute of Geography and History
Pax Romana: International Catholic Movement for Intellectual and Cultural Affairs
* Permanent Court of Arbitration
Rehabilitation International
St. Joan's International Alliance
Salvation Army
Society of St. Vincent de Paul
Soroptimist International Association
South Pacific Air Transport Council
South Pacific Commission
* Trade Unions International of Agricultural, Forestry and Plantation Workers
Union of International Associations
Union of Latin-American Universities
* United Bible Societies
* Universal Esperanto Association
* War Resisters International

Women's International Democratic Federation
* Women's International League for Peace and Freedom
* World Assembly of Youth
World Association of Public Opinion Research
* World Association of Girl Guides and Girl Scouts
World Confederation of Labour
World Council of Management
* World Education Fellowship
World Energy Conference
* World Federalist Movement
* World Federation for Mental Health
World Federation for the Protection of Animals
World Federation of Democratic Youth
World Federation of Foreign Language Teachers' Associations
World Federation of Liberal and Radical Youth
* World Federation of Teachers' Unions
World Federation of Trade Unions
World Federation of United Nations Associations
World Fellowship of Buddhists
World Friendship Federation
* World Jewish Congress
World Meteorological Organisation
* World Movement of Mothers
World Organisation for Early Childhood Education
World Organisation of the Scout Movement
World Peace Council
World Student Christian Federation
World Union for Progressive Judaism
World Union of Catholic Teachers
World Union of Catholic Women's Organisations
World Union of Jewish Students
World University Service
World Veterans Federation
World Young Women's Christian Association
* Zonta International Service Organisation of Executive and Professional Women

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